

## **Tyne Rowing Club**

### **Ponteland Junior Head - 24 March 2012**

#### **Welfare Plan**

The organising committee of Ponteland Junior Head believes that the welfare and wellbeing of all children present at the event is paramount. Children, regardless of age, gender, ethnicity, religion or ability have equal rights to safety and protection. All suspicions, concerns and allegations or harm will be taken seriously and responded to swiftly and appropriately.

#### **Event welfare officer**

The event Organising Committee has appointed Debbie Owens as event welfare officer. She will be present in or very close to the clubhouse (and most likely in the kitchen) for the duration of the event.

#### **Reporting structure**

If you have any concerns regarding welfare of children at the event these should, in the first instance, be raised with the welfare officer. She will have a mobile on the day, number 07747 577576. As appropriate, she will discuss the matter with the chair of the Organising Committee and/or the chair of the Race Committee, particularly if the issue raised affects the running of the event as a whole.

If it is a minor issue then the welfare officer may be able to take the appropriate action without consulting the chairs, but will report back to the Organising Committee at a later date. Should the matter be serious, then the welfare officer may need to contact the British Rowing child welfare officer or the local police immediately.

#### **Conduct**

All coaches, competitors and others present should abide by British Rowing's Rules of Racing, the Row Safe safety guidance and the Safeguarding and Protecting Children Policy document, all available on British Rowing's website. The club's own welfare contact numbers and procedures are on the main noticeboard in the clubhouse.

#### **Medical Provision**

First aid is provided by St John Ambulance based in the clubhouse for the duration of the event. In case of a serious emergency please contact the emergency services direct, but advise Race Control as well.

#### **Security**

All club helpers have been advised to be vigilant and reporting anything suspicious to the welfare officer or another race official or helper; competitors and coaches are asked to do the same.

#### **Missing Participants**

If a child is believed to be missing it should be reported to the welfare officer direct or

via the nearest event helper. The welfare officer will then advise both the chair of the event Organising Committee and the chair of the Race Committee of the situation. The coach of the missing child will be made aware of the situation. The welfare officer will be responsible for organising the search for the missing child and, if necessary, contacting the police.

### **Event helpers**

All club helpers will be provided with a copy of this welfare plan and are thereby asked to contact the welfare officer should any issues arise during the day. Unless very straightforward, they are asked not to deal themselves with welfare issues but rather to record concerns and pass them on to the welfare officer.

### **Photography**

Given the nature of the event (occurring outdoors in a public area) it is not possible to control most photography taking place. Club helpers have been asked to report any suspicious photography to the welfare officer who will take the appropriate action.

### **Availability of information**

The event risk assessment, safety plan, instructions to competitors, course map and this welfare plan are available on the event's page on the club website. All competing clubs and schools will be informed that they are available there.

### **Contact details**

#### ***Event (and club) welfare officer***

Debbie Owens - 07747 577576 - on the day only

#### ***British Rowing child protection officer***

Anna-Marie Phelps - 020 8237 6700 - British Rowing switchboard

#### ***Race control***

Liz Bray - 07812 486231 - on the day only

#### ***Event Secretary***

Colin Percy - 07985 003304 - anytime

#### ***Clubhouse***

0191 267 3827

**In summary: please report all welfare concerns  
direct to the event welfare officer as above!**

Ponteland Junior Head  
24 March 2012

Tyne Rowing Club  
Water Row, Newburn  
Newcastle upon Tyne NE15 8NL