

**Trustees' Annual Report for the period 2016 - 17**

**From**            **1 September 2016**            **To**        **31 August 2017**

**Charity name:** Tyne Amateur Rowing Club

**Charity registration number:** 1161250

**Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>“The objects of the Charitable Incorporated Organisation (CIO) are the promotion of community participation in healthy recreation, in particular by the provision of facilities, encouragement and instruction in the sport of rowing, for the benefits of the inhabitants of Newcastle upon Tyne and surrounding areas.”</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>To further the sport of rowing in the Newcastle area by providing facilities for exercise, competition and recreation on the water, safely.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>Charity Commission Public Benefit Guidance (Documents PB1, PB2, &amp; PB3) circulated to all current Trustees on 17/09/2017 and taken into account in the preparation of this Annual Report.</b>

**Additional information (optional)**

You may choose to include further statements where relevant.

[Note SORP =Statement of recommended practice](#)

	SORP reference	
Policy on grant making	Para 1.38	<b>Not applicable</b>
Policy on social investment including program related investment	Para 1.38	<b>Not applicable</b>

Contribution made by volunteers	Para 1.38	<b>Volunteers are essential in helping with managing the club, its premises, equipment and property, coaching the sport of rowing and related training activity at all levels of participation, holding social and sporting events, safety, welfare, catering and fund-raising.</b>
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<ul style="list-style-type: none"> <li>• <b>Significant and continuing growth in participant numbers training and competing at junior, senior and masters levels, recreational and community rowing and a range of gym/land based activity for example pilates, weight training, jogging, walking and cycling.</b></li> <li>• <b>Purchase of rowing boats, safety launches, exercise bikes and other equipment to accommodate the larger numbers and greater range of abilities.</b></li> <li>• <b>Training and successful participation in a crew that completed a long distance rowing event (Great Tyne Row – part of a national series) by a blind rower.</b></li> <li>• <b>Establishment of a new Masters Women's Squad.</b></li> <li>• <b>Successful events with increasing entries including co-hosting the national British Universities &amp; Colleges Sport (BUCS) Winter Head Racing weekend in February and the new Single Scullers' Head event in September.</b></li> <li>• <b>Competition success in national and regional events for juniors, seniors and masters rowers and GB trials.</b></li> <li>• <b>Growth in memberships</b></li> <li>• <b>Growth in volunteer numbers and range of participation</b></li> <li>• <b>More extensive opening hours 7 days per week to accommodate increasing number of users and range of activities.</b></li> <li>• <b>Appointment of additional part time staff (Facilities Manager and Bar assistant) to allow extended opening hours.</b></li> </ul>

**Additional information (optional)**

You may choose to include further statements where relevant.

Achievements against objectives set	Para 1.41	<b>Working toward yearly membership and participation targets agreed with Sport England. (Tyne Rowing Club Sports Development Plan 2014–18)</b>
Performance of fundraising activities against objectives set	Para 1.41	<b>Working towards projections in Tyne Rowing Club Five Year Business Plan 2014-18</b> <ul style="list-style-type: none"> <li>• <b>Successful grant application to James Knott Trust for purchase of a stable boat for teaching rowing and for the use of less able-bodied participants.</b></li> <li>• <b>Increasing fund-raising from catering and refreshment sales</b></li> <li>• <b>More successful fund-raising from social and sporting events</b></li> <li>• <b>Fund-raising initiatives by individual squads, including juniors.</b></li> <li>• </li> </ul>
Investment performance against objectives	Para 1.41	<b>Investment in a new replacement club house with improved facilities and space for a much greater range of activities and equipment is now attracting more new members (particularly females) and greater continuity from Learn - to - Row courses, taster sessions and community rowing sessions.</b>
Other		

**Financial Review**

Review of the charity's financial position at the end of the period	Para 1.21	<b>Satisfactory and in line with club projections.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>A reserve has been agreed by Gilbert Watson accountants which will enable the club to meet day to day operational costs for six months should all income cease</b>
Amount of reserves held	Para 1.22	<b>£10,000</b>
Reasons for holding zero reserves	Para 1.22	<b>Not applicable</b>
Details of fund materially in deficit	Para 1.24	<b>Not applicable</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>Not applicable</b>

**Additional information (optional)**

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>Membership fees</b> <b>Grant applications</b> <b>Sponsorship</b> <b>Donations</b> <b>Sporting and social events</b> <b>Food and refreshment sales</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>The club reinvests all surplus revenue into its rowing activities and the facilities and equipment required to support them.</b>
A description of the principal risks facing the charity	Para 1.46	<b>A decline in interest in the sport of rowing leading to a fall in club membership.</b> <b>Insufficient boats, coaching and equipment for those who wish to participate in the sport of rowing, leading to a fall in club membership.</b> <b>Cancellation of events through adverse weather, low take-up, lack of volunteers and support.</b> <b>Withdrawal of key sponsors</b>
Other		

**Structure, Governance and Management**

Description of charity's trusts:		<b>Not applicable</b>
Type of governing document (trust deed, royal charter)	Para 1.25	<b>CIO Constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>CIO</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Election by full members at AGM.</b> <b>Trustees must all be full members of the club.</b>

**Additional information (optional)**

You may choose to include further statements where relevant about:

		<b>Provision of copies of the Constitution,</b>
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Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>latest Annual Report and Accounts and all relevant Charity Commission guidance. Material and mentoring available to new trustees from training seminar held March 2016</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<ul style="list-style-type: none"> <li>• <b>Charity Trustees</b></li> <li>• <b>Club Management Committee for delegated running of the club day – to – day, including the sport of rowing and all associated training and activity, equipment, safety, coaching and events.</b></li> <li>• <b>Junior Sub Committee and other sub groups reporting to the Management Committee</b></li> <li>• <b>Volunteers, co-ordinated by the Management Committee.</b></li> <li>• <b>Employees, supervised by the Management Committee.</b></li> <li>• <b>The club is an affiliate of British Rowing, the sport's national body and with Northern Rowing, the regional liaison body between local clubs and the national body.</b></li> <li>• <b>Sport England</b></li> <li>• <b>Newcastle Schools Games (Indoor Rowing)</b></li> <li>• <b>Longbenton School (Special Needs)</b></li> <li>• <b>British Rowing</b></li> </ul>
Relationship with any related parties	Para 1.51	<b>Partnerships with neighbouring clubs and organisations (Sea Cadets, rowing clubs, Red Seal Rescue ) on local water safety and local rowing competitions.</b>
Other		

## Reference and Administrative details

Charity name	<b>Tyne Amateur Rowing Club</b>
Other name the charity uses	<b>N/A</b>
Registered charity number	<b>1161250</b>
Charity's principal address	<b>Water Row, Newburn, Newcastle upon Tyne. NE15 8NL</b>
Email	<b><a href="mailto:secretary@tynerowingclub.org">secretary@tynerowingclub.org</a></b>

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	John Goddard	Chair of Trustees	Appointed October 2014?	Tyne Amateur Rowing Club
2	Simon Dobson		Appointed October 2014?	
3	Ian Wagstaff		Appointed October 2014?	
4	Elizabeth Bray	Secretary to Trustees	Appointed October 2015	
5	Michael Windle		Appointed October 2016	
6	Martin Bell		Appointed October 2016	
7	Graeme Wheeler		Appointed October 2016	
8	Claire Hughes		Appointed October 2016	
9	Thomas Hill		Appointed October 2015	
10	Philip Robinson	Ex-officio Trustee & Chair of Club Management Team	Appointed October 2016	
11				

## Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
As above		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

## Additional information (optional)

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Advisor	Ian Stratford	
Auditor	xxx	
Hon President	Brian Dalkin	
Hon Vice-President	Ian Boyd	
Hon Vice-President	Ronald Bradbeer	
Hon Vice-President	Bill Lowry	
Hon Vice-President	David Robinson	
Hon Vice-President	Michael Ballantyne	
Hon Vice-President	John Bolter	

### Name of chief executive or names of senior staff members (Optional information)

N/A
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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

**The club employs only 6 staff (bar manager and two assistants, junior coach, facilities manager and cleaner: all part time)**

## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (eg Secretary, Chair, etc)		
Date		